



NORTHWEST FIRE DISTRICT

MINUTES

NORTHWEST FIRE DISTRICT PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM LOCAL PENSION BOARD December 20, 2023

1. CALL MEETING TO ORDER

The meeting was held in person with the option to attend via Zoom.

The meeting was held in the Tucson Mountain Conference room at the Northwest Fire District Administration Building at 13535 N. Marana Main Street, Marana, AZ 85653, at 1:30 pm.

2. TAKE ATTENDANCE AND DETERMINE IF A QUORUM EXISTS:

Attendance was taken, and a quorum existed with three (3) voting members present.

Present:	George Carter, Chairman
Zoom:	Michael Olivares, Board Member
	Clint Green, Board Member
Absent:	Michael J. Brandt, Board Member
	Patrick Brown, Board Member

Additional Attendees (present): Steve Bosse, Attorney for NWFD Local Pension Board; Nichole Robertson, Human Resource Services (HRS) Manager and Pension Board Secretary; Sue Miller, HRS Generalist; Erica Rowland, HRS Specialist.

3. SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA

Board Chair, George Carter, led the Pledge of Allegiance.

4. REVIEW, AMEND, AND APPROVAL OF THE JUNE 12, 2023, LOCAL PENSION BOARD REGULAR MEETING MINUTES.

Board Chair, George Carter, made the following motion, seconded by Mike Olivares, and approved unanimously:

MOTION TO APPROVE THE MINUTES OF THE JUNE 12, 2023, LOCAL PENSION BOARD REGULAR MEETING.

5. BUSINESS

A. Review, Discussion, and Possible Action to Approve Jaime Renteria, Northwest Fire District's newly promoted Fire Inspector I as of November 20, 2023, to Participate in the Public Safety Personnel Retirement System (PSPRS), Effective December 18, 2023.

Steve Bosse, Local Pension Board Attorney, introduced Business item A, which involved approving Jaime Renteria, a newly promoted Fire Inspector I into the PSPRS, effective December 18, 2023. He explained that due to Inspector Renteria's change in position, he was eligible to move from the ASRS to the PSPRS due to now having hazardous duties.

Board Chair, George Carter, made the following motion:

Motion to Approve Jaime Renteria, Northwest Fire District's newly promoted Fire Inspector I as of November 20, 2023, to Participate in the Public Safety Personnel Retirement System (PSPRS), Effective December 18, 2023.

Mike Olivares seconded the motion, and it was approved unanimously.

B. Review, Discussion, and Possible Action Regarding Individuals Receiving Disability Retirement to Determine if Follow-Up Independent Medical Exams Should be Scheduled.

Steve Bosse, Local Pension Board Attorney, introduced Business item B and explained the need for a regular review of individuals receiving disability benefits who were subject to an Independent Medical Examination (IME) on a regular basis to determine if they were still eligible for disability benefits.

Steve Bosse explained that the IMEs were only required until individuals receiving disability benefits reached normal retirement age. He also explained the statute governing the frequency of IMEs and stated that the policy of NWFD was to conduct IMEs every two years.

Nichole Robertson, HRS Manager and NWFD Local Pension Board Secretary, reported that there were six (6) individuals who were subject to an IME in 2024.

She said that for various reasons, some of the individuals receiving disability benefits had gone longer than two (2) years without an examination, but that all six (6) individuals were currently in need of an updated IME. The Board agreed that per NWFD procedure, all six (6) individuals should receive an IME in 2024. The Board discussed the need to meet in 2024 to review the results as they were made available.

No motion needed.

6. CALL TO THE PUBLIC

None

7. ADJOURNMENT

Motion to adjourn the meeting was made by Board Chair, George Carter, seconded by Clint Green, and approved unanimously.

The meeting adjourned at 1:41 pm.