



NORTHWEST FIRE DISTRICT

MINUTES

NORTHWEST FIRE DISTRICT PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM LOCAL PENSION BOARD June 12, 2023

1. CALL MEETING TO ORDER

The meeting was held in person with the option to attend via Microsoft Teams.

The meeting was held in the Tucson Mountain Conference room at the Northwest Fire District Administration Building at 13535 N. Marana Main Street, Marana, AZ 85653, at 1:30 pm.

George Carter was sworn in as Chair of the Pension Board.

Board Chair, George Carter, called the meeting to order at 1:42 pm.

2. TAKE ATTENDANCE AND DETERMINE IF A QUORUM EXISTS:

Attendance was taken, and a quorum existed with four (4) voting members present.

Present: George Carter, Chairman
Teams: Michael Olivares, Board Member
Patrick Brown, Board Member
Clint Green, Board Member

Absent: Michael J. Brandt, Board Member

Additional Attendees (present): Steve Bossé, Attorney for NWFD Local Pension Board; Nichole Robertson, Human Resource Services (HRS) Manager; Sue Miller, HRS Generalist; Jennifer Delgado, HRS Analyst.

3. SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA

Board Chair, George Carter, led the Pledge of Allegiance.

4. REVIEW, AMEND, AND APPROVAL OF THE JANUARY 20, 2023, LOCAL PENSION BOARD REGULAR MEETING MINUTES.

Board Chair, George Carter, made the following motion, seconded by Clint Green, and approved unanimously:

MOTION TO APPROVE THE MINUTES OF THE JANUARY 20, 2023, LOCAL PENSION BOARD REGULAR MEETING.

BUSINESS

A. (Bosse)

Administration of the loyalty oath for board member George Carter

At the beginning of the meeting, Steve Bosse, Local Pension Board Attorney, introduced Business item A, which was the administration of the loyalty oath for board member George Carter. The oath was administered and Mr. Carter led the meeting.

B. (Bosse)

Review, Discussion, and Possible Action to Approve to Adopt the Revised Public Safety Personnel Retirement System's Revised Model Uniform Rules of Local Board Procedure

Steve Bosse, Local Pension Board Attorney, introduced Business item B and discussed the need to make current the Revised Public Safety Personnel Retirement System's Revised Model Uniform Rules.

Board Chair, George Carter, made the following motion:

Motion to Approve the Revised Public Safety Personnel Retirement System's Revised Model Uniform Rules of Local Board Procedure

The motion was made by Board Chair, George Carter, seconded by Clint Green and approved unanimously.

C. (Bosse)

Review, Discussion, and Possible Action to Discuss Past Disability Retirements

Steve Bosse, Local Pension Board Attorney, introduced Business item C and explained that NWFED had a procedure in place for a bi-annual review of individuals on disability retirement. He said that the members receiving disability retirement were reviewed on even numbered years. He explained that the Board should plan to review those on Disability Retirement sometime in 2024 to stay in compliance with the existing procedure.

Board Chair, George Carter, made a motion to schedule the review as suggested when the Board meets in 2024. Clint Green seconded the motion, and it was approved unanimously.

D. (Bosse)

Review, Discussion, and Possible Action to Approve the Northwest Fire

District New Hire Firefighters: Wyatt Bowman, Ryan Corbell, Reyes Gastelum, Roberto Jimenez, Ryan Krauss, Aaron Logsdon, Casey Maes, Samuel Martinez, Canyon McCoy, Tyler Montgomery, Garrett Osuna, Cade Roberts, Nathan Romero, Brandon Sparks to Participate in the Public Safety Personnel Retirement System (PSPRS), Effective June 9, 2023

Steve Bosse, Local Pension Board Attorney, introduced Business item D, which involved approving new hire firefighters into the PSPRS system.

Board Chair, George Carter, made the following motion:

Motion to Approve the Northwest Fire District New Hire Firefighters: Wyatt Bowman, Ryan Corbell, Reyes Gastelum, Roberto Jimenez, Ryan Krauss, Aaron Logsdon, Casey Maes, Samuel Martinez, Canyon McCoy, Tyler Montgomery, Garrett Osuna, Cade Roberts, Nathan Romero, Brandon Sparks to Participate in the Public Safety Personnel Retirement System (PSPRS), Effective June 9, 2023

Clint Green seconded the motion, and it was approved unanimously.

**E. (Bosse)
Review, Discussion, and Action to Appoint a Vice Chair**

Steve Bosse, Local Pension Board Attorney, introduced Business item E and explained the need for the Board to appoint a Vice Chair. Clint Green motioned for Patrick Brown to be appointed as Vice Chair. Michael Olivares seconded the motion, and it was approved unanimously.

5. CALL TO THE PUBLIC

None

6. ADJOURNMENT

Motion to adjourn the meeting was made by Board Chair, George Carter, seconded by Clint Green, and approved unanimously.

The meeting adjourned at 1:52 pm.