



NORTHWEST FIRE DISTRICT

Public Safety Personnel Retirement System Local Pension Board

SERVING RESIDENTS OF THE NORTHWEST FIRE DISTRICT, THE FLOWING
WELLS COMMUNITY AND THE TOWN OF MARANA

Administration/Prevention Services o 5225 W. Massingale Road o Tucson, AZ
85743

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MINUTES OF THE NORTHWEST FIRE DISTRICT (NWFD) PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM LOCAL PENSION BOARD MEETING

January 07, 2020

CALL MEETING TO ORDER

The meeting was held in the Conference Room of the NWFD Administration/Prevention Services Building, 5225 W. Massingale Road, Tucson, Arizona 85743.

Patrick Pettigrew, Vice Chairman, called the meeting to order at 1:33 p.m.

TAKE ATTENDANCE AND DETERMINE IF A QUORUM EXISTS:

Present: Bruce Kaplan, Chairman
Patrick Pettigrew, Vice Chair

Telephonically: Michael J. Brandt, Board Member

Absent: Robert Lozano, Board Member
Clint Green, Board Member

Bruce Kaplan, Chairman, called the meeting to order at 2:03 P.M.

Attendance was taken, and a quorum existed with two (2) voting members physically present, one (1) voting member present telephonically, and two (2) voting member excused.

Additional Attendees: Steve Bossé, Attorney for NWFD Local Pension Board, Patricia Aguilar, Local Pension Board Secretary, Lisa McCoy, Northwest Fire District Human Resource Services Supervisor, and David (Tony) Franz, employee.

SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA

Bruce Kaplan led the Pledge of Allegiance.

REVIEW, AMEND, AND APPROVAL OF THE DECEMBER 19, 2019, LOCAL PENSION BOARD MEETING MINUTES.

Patrick Pettigrew made the following motion, seconded by Robert Lozano and approved unanimously:

Motion to approve the minutes of the December 19, 2019, Local Pension Board meeting.

BUSINESS

A. REVIEW AND CONSIDERATION TO ACCEPT DAVID (TONY) FRANZ'S CATASTROPHIC DISABILITY RETIREMENT APPLICATION, EFFECTIVE FEBRUARY 16, 2020, AND DIRECT THE LOCAL PENSION BOARD SECRETARY TO FORWARD THE ACCIDENTAL DISABILITY QUESTIONNAIRE, AND THE EMPLOYEE'S JOB DESCRIPTION TO A MEDICAL PHYSICIAN FOR AN INDEPENDENT MEDICAL EVALUATION; AND, CONFIRM THAT ALL RELATED MEDICAL RECORDS HAVE BEEN DELIVERED TO THE MEDICAL PHYSICIAN FOR REVIEW, INCLUDED EXHIBIT FOR BOARD REFRESHER IS THE DISABILITY APPLICATION PROCESS.

Steve Bosse, Local Pension Board Attorney, introduced Business Item A, by reading the Agenda language.

Patrick Pettigrew made the following motion, seconded by Michael Brandt, and approved unanimously:

Motion to go into Executive Session at 2:05 p.m., for discussion and consultation for legal advice with the Local Pension Board Attorney on item A., invited is Patricia Aguilar, Local Board Secretary, and Lisa McCoy, Northwest Fire District Human Resource Services Supervisor to remain for the Executive Session.

Patrick Pettigrew made the following motion, seconded by Michael Brandt, and approved unanimously:

Motion to close the Executive Session on Business item A., at 2:17 p.m.

Steve Bosse, Local Pension Board Attorney, reintroduced Business item A. Mr. Bosse explained that there are supplemental letters from ProActive Therapy and Southwest Shoulder Elbow & Hand Center submitted by Mr. Franz to serve as attachments to his disability retirement application. The Board will follow

its normal procedure to refer the employee for an Independent Medical Evaluation.

Patrick Pettigrew made the following motion, seconded by Michael Brandt, and approved unanimously:

Motion to approve David (Tony) Franz to be referred for an Independent Medical Evaluation.

B. REVIEW, CONSIDERATION AND APPROVAL OF NEW HIRE TRANSFER FIREFIGHTER RECRUITS: BRENDON JELENC TIER 2 DB PLAN, NICHOLAS BRENING TIER 3 DB PLAN, CLINT QUIROGA TIER 3, DB PLAN, EFFECTIVE JANUARY 6, 2020, INCLUDED EXHIBIT FOR ADDITIONAL TIER EXPLANATION IS THE PSPRS MATRIX OF PLANS.

Steve Bosse, Local Pension Board Attorney, introduced Business Item B, by reading the Agenda language. Mr. Bosse stated that the forms for each of the transfer new hires on pre-existing conditions have been reviewed. Any pre-existing conditions have been noted and each of the new hires have passed the pre-employment exam conducted by the District's contracted physician.

Patrick Pettigrew made the following motion, seconded by Michael Brandt, and approved unanimously.

Motion to approve new hire transfer firefighter recruits: Brendon Jelenc, Nicholas Brening, and Clint Quiroga, effective January 6, 2020.

C. REVIEW, DISCUSSION AND CONSIDERATION ON WHETHER TO CONDUCT THE BIENNIAL MEDICAL EXAM FOR DISABILITY RETIREE'S IN 2020, INCLUDED EXHIBIT PROVIDES A REFERENCE ON THE LOCAL PENSION BOARD PROCEDURE, ADOPTED BY PSPRS BOARD OF TRUSTEES ON NOVEMBER 16, 2016.

Steve Bosse, Local Pension Board Attorney, introduced Business Item C, by reading the Agenda language. Mr. Bosse stated that there are two (2) disability retirees that would be eligible for medical exams in 2020.

Patrick Pettigrew made the following motion, seconded by Michael Brandt, and approved unanimously.

Motion to approve the Biennial Medical Exam for Disability Retiree's for 2020.

D. REVIEW AND DISCUSSION ON THE UPCOMING ELECTION TO FILL PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM (PSPRS) LOCAL PENSION BOARD MEMBER PATRICK PETTIGREW'S POSITION ON THE BOARD WHOSE TERM ENDS JUNE 30, 2020.

Steve Bosse, Local Pension Board Attorney, introduced Business Item C, by reading the Agenda language. Mr. Bosse stated that the process timeline for the nominations and ballots begins in March and ends in June for the new Board Member to begin a four (4) year term July 01, 2020.

No Motion needed

CALL TO THE PUBLIC

None

ADJOURNMENT

Motion to adjourn the meeting was made by Patrick Pettigrew and seconded by Michael Brandt and approved unanimously with three (3) voting Board Members.

The meeting adjourned at 2:26 p.m.