



NORTHWEST FIRE DISTRICT LOCAL PENSION BOARD

SERVING RESIDENTS OF THE NORTHWEST FIRE DISTRICT, THE FLOWING WELLS COMMUNITY AND
THE TOWN OF MARANA

Administration/Prevention and Safety ○ 5225 W. Massingale Road ○ Tucson, AZ 85743

PH: (520) 887-1010 ○ FAX: (520) 887-1034

MINUTES OF THE NORTHWEST FIRE DISTRICT (NWFED) PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM LOCAL PENSION BOARD MEETING MINUTES

July 31, 2018

CALL MEETING TO ORDER

The meeting was held in the Conference Room of the NWFED Administration/Prevention and Safety Building, 5225 W. Massingale Road, Tucson, Arizona 85743.

Rebecca Arend-Hicks called the meeting to order at 1:36 p.m.

TAKE ATTENDANCE AND DETERMINE IF A QUORUM EXISTS:

Present: Rebecca Arend-Hicks, Chairperson
Clinton Green, Board Member
Telephonically: Michael J. Brandt, Board Member
Excused: Patrick Pettigrew, Board Member
Robert Lozano, Board Member

Attendance was taken and a quorum existed with two (2) voting members physically present, and one (1) telephonically present of the five (5) voting members.

Additional Attendees: Steve Bossé, Attorney for NWFED Local Pension Board, Patricia Aguilar, Local Pension Board Secretary.

SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA

Rebecca Arend-Hicks led the Pledge of Allegiance.

REVIEW, AMEND, AND APPROVAL OF THE JUNE 14, 2018, LOCAL PENSION BOARD MEETING MINUTES.

Clinton Green made the following motion, seconded by Michael J. Brandt and approved unanimously:

Motion to approve the minutes of the June 14, 2018, Local Pension Board meeting.

BUSINESS

REVIEW, DISCUSSION AND ACTION ON ANTHONY (TONY) FRANZ'S AMENDED APPLICATION FOR THE DEFERRED RETIREMENT OPTION PLAN (DROP), EFFECTIVE MAY 13, 2018.

Michael J. Brandt made the following motion, seconded by Clinton Green, and approved unanimously.

Motion to approve Anthony Franz's amended DROP application, effective May 13, 2018.

UPDATE ON THE PHYSICAL EXAM PROCESS FOR DISABILITY RETIREES.

Patricia Aguilar, Local Board Secretary, stated that the two (2) Retiree Disability individuals, Oscar Durazo and Dale Stephens, were already scheduled to see Dr. Thrasher, the Local Pension Board contracted Physician, on August 17, 2018.

No Motion needed at this time.

REVIEW, DISCUSSION AND POSSIBLE ACTION ON FIREFIGHTER/INVESTIGATOR JOB DESCRIPTION DRAFT FOR SUBMISSION TO PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM (PSPRS) LEGAL REVIEW.

Attorney Bosse explained that based on statute PSPRS states what the requirements are to participate in the pension program; whereas, the Local Pension Board's responsibility is to approve applications for the system based on hazardous duty. Therefore, the Local Pension Board requested that a job description for Firefighter/Fire Investigator be created to review for meeting Arizona Revised Statute requirements for hazardous duty.

Rebecca Arend-Hicks made the following motion, seconded by Clinton Green, and approved unanimously.

Motion to approve the Firefighter/Fire Investigator Job Description draft to be forwarded to PSPRS for legal review and possible approval.

CALL TO THE PUBLIC

None

Patricia Aguilar, Local Board Secretary will follow up with Local Pension Board Members to schedule the next Local Pension Board meeting in August.

ADJOURNMENT

Motion to adjourn the meeting was made by Rebecca Arend-Hicks and seconded by Clinton Green, and approved unanimously.

The meeting adjourned at 1:50 PM.

DRAFT