



# NORTHWEST FIRE/RESCUE DISTRICT LOCAL PENSION BOARD

SERVING RESIDENTS OF THE NORTHWEST FIRE DISTRICT, THE FLOWING WELLS COMMUNITY AND  
THE TOWN OF MARANA

Administration/Prevention and Safety ○ 5225 W. Massingale Road ○ Tucson, AZ 85743

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## MINUTES OF THE NORTHWEST FIRE DISTRICT (NWFd) PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM LOCAL PENSION BOARD MEETING MINUTES

January 17, 2018

### CALL MEETING TO ORDER

The meeting was held in the Conference Room of the NWFd Administration/Prevention and Safety Building, 5225 W. Massingale Road, Tucson, Arizona 85743.

Rebecca Arend-Hicks called the meeting to order at 1:29 p.m.

### TAKE ATTENDANCE AND DETERMINE IF A QUORUM EXISTS:

Present: Rebecca Arend-Hicks, Chairperson  
Brent Mobbley, Board Member  
Clinton Green, Board Member  
Patrick Pettigrew, Board Member  
Patricia Aguilar, Board Secretary

Excused: Michael J. Brandt, Board Member

Attendance was taken and a quorum existed with four (4) voting members physically present out of the five (5) voting members.

Additional Attendees: Steve Bossé, Attorney for NWFd Local Pension Board, Patricia Yarborough, Human Resources Assistant, and Brad Bradley, Assistant Chief of Operations.

### SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA

Rebecca Arend-Hicks led the Pledge of Allegiance.

### REVIEW, AMEND, AND APPROVAL OF THE DECEMBER 28, 2017, LOCAL PENSION BOARD MEETING MINUTES.

Clint Green made the following motion, seconded by Brent Mobbley and approved unanimously:

Motion to approve the minutes of the December 28, 2017, Local Pension Board meeting.

## **BUSINESS**

### **REVIEW, DISCUSSION AND ACTION ON GOVERNING BOARD'S REAPPOINTMENT OF MICHAEL J. BRANDT, AS CITIZEN PENSION BOARD MEMBER WITH A FOUR (4) YEAR ENDING ON JANUARY 01, 2022.**

No action was taken by the Pension Board.

### **REVIEW, DISCUSSION AND ACTION ON ELECTION OF AN OFFICER FOR VICE CHAIRMAN, WHICH IS DONE ANNUALLY BY THE PENSION BOARD.**

Clint Green made the following, seconded by Brent Mobbley, and approved unanimously.

Motion to re-elect Patrick Pettigrew to the Vice Chairman role for this year, 2018.

### **REVIEW, DISCUSSION AND ACTION ON ANTHONY JOHNSON RETIREMENT APPLICATIONS FOR THE DEFERRED RETIREMENT OPTION PLAN (DROP), EFFECTIVE DECEMBER 24, 2017.**

After review of Anthony Johnson's DROP application, Attorney Bossé stated that everything is in order to process Anthony's application packet with PSPRS.

Patrick Pettigrew made the motion, seconded by Clint Green, and approved unanimously.

Motion to approve Anthony Johnsons DROP application, to be effective December 24, 2017.

### **REVIEW, DISCUSSION AND ACTION ON STUART RODEFFER'S RETIREMENT APPLICATION, EFFECTIVE JANUARY 18, 2018.**

After review of Stuart Rodeffer's normal retirement application, Attorney Bossé stated that everything is in order to process Stuart's application packet with PSPRS. Attorney Bosse also made a correction to the agenda language for this item, changing the effective date from January 18, 2018, to January 21, 2018 to align with the retirement application packet.

Brent Mobbley made the following motion, seconded by Patrick Pettigrew and approved unanimously:

Motion to approve the normal retirement application for Stuart Rodeffer, to be effective January 21, 2018.

### **REVIEW, DISCUSSION AND POSSIBLE ACTION ABOUT THE PARTICIPATION OF THE FOLLOWING NEW NORTHWEST FIRE DISTRICT FIREFIGHTERS INTO THE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM, EFFECTIVE JANUARY 26, 2018:**

**BRANDON MARCHELLO**

**JAMES MCELLIGOTT**

**LUIS HERNANDEZ**

**SAMUEL ZINT**

**JACOB RHOADES**

**LARISSA STEWART**

**NICHOLAS WHITE**

Attorney Bosse indicated there are four (4) pre-existing conditions noted by the District's Physician that do not preclude the recruits from meeting the minimum requirements or performing the duties of the position.

Patrick Pettigrew made the following motion, seconded by Brent Mobbley, and approved unanimously:

Motion to approve participation of the seven (7) new Northwest Fire District Firefighters into the Public Safety Personnel Retirement System.

### **REVIEW AND DISCUSSION OF NORTHWEST FIRE DISTRICT'S ACTUARIAL DATED JUNE 30, 2017.**

Attorney Bosse reviewed the actuarial with the Pension Board members and highlighted the Northwest Fire District's decision to remain at 20 years for paying the Amortization Period Unfunded liabilities and not extending to 30 years was a wise direction for the District to take.

For information only. No action was taken.

### **REVIEW AND DISCUSSION REGARDING TIMING OF THE ELECTION PROCESS TO FILL ONE LOCAL PENSION BOARD POSITION REPRESENTING LOCAL #3572 MEMBERSHIP, CURRENTLY OCCUPIED BY BRENT MOBBLEY, WHICH EXPIRES JUNE 30, 2018.**

Brent advised the Board that he will not consider running for another term.

Patrick Pettigrew made the following motion, seconded by Brent Mobbley, and approved unanimously:

Motion to direct Secretary Aguilar to begin the election process in March.

### **REVIEW, DISCUSSION AND POSSIBLE DIRECTION TO PENSION BOARD SECRETARY TO CONTACT TWO (2) DISABILITY RETIREES REGARDING DISABILITY MEDICAL EVALUATIONS, WHICH AT THE JANUARY 15, 2014, PENSION BOARD MEETING DISABILITY MEDICAL EVALUATIONS WERE APPROVED TO BE COMPLETED EVERY TWO (2) YEARS.**

Attorney Bosse explained the Disability Medical Evaluation process to the Board Members and asked the Board to give direction to Secretary Aguilar for beginning the process.

Brent Mobbley made the following motion, seconded by Clint Green, and approved unanimously:

Motion to direct Secretary Aguilar to proceed with the bi-annual process of the Disability Medical Evaluations.

### **CALL TO THE PUBLIC**

None

## **ADJOURNMENT**

Motion to adjourn the meeting was made by Rebecca Arend-Hicks and seconded by Clint Green, and approved unanimously.

The meeting adjourned at 2:18 p.m.

DRAFT