



NORTHWEST FIRE DISTRICT

SERVING RESIDENTS OF THE NORTHWEST FIRE DISTRICT, THE FLOWING WELLS
COMMUNITY AND THE TOWN OF MARANA

PROUD TO BE ACCREDITED BY THE COMMISSION ON FIRE ACCREDITATION INTERNATIONAL

PHONE: (520) 887-1010 FAX: (520) 887-1034 www.northwestfire.org



Minutes of the Northwest Fire District Governing Board Regular Meeting September 27, 2016

- I. Call to Order/Roll Call/Affirmation of Quorum
- II. Salute to the Flag of the United States of America
- III. Presentation of Service Awards
- IV. Public Forum
- V. Consent Agenda

RESULT:	APPROVED [UNANIMOUS]
MOVER:	George Carter, Chairman
SECONDER:	Bruce A. Kaplan, Vice Chair
AYES:	George Carter, Bruce A. Kaplan, David Talas
EXCUSED:	Tim Clayton, Peg Green

Approval of Consent Agenda

- A. Approval of the Minutes of the August 23, 2016, Regular Governing Board Meeting and Executive Session
- B. Approval of the Minutes of the September 6, 2016, Special Governing Board Meeting
- C. Adoption of Resolution No. 2016-044 Ordering the Dove Mountain Resort Lot 122 Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Area is Located at 14549 N. Yellow Dome, South of West Boulder Bridge and West of North Secret Springs Drive in Marana, Pima County, Arizona
- D. Adoption of Resolution 2016-045 Ordering the Old Marana Rights-Of-Way Annexation, Pursuant to A.R.S. Section 48-262(I); All Rights-Of-Ways Are Located to the West of I-10 N. Casa Grande Highway in Marana, Pima County, Arizona
- E. Adoption of Resolution No. 2016-046 Ordering the Shaner Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Area is Located at 5315 W. Tangerine Road and is Located East of Twin Peaks Road and South of Tangerine Road in Marana, Pima County, Arizona
- F. Approval to Award Request for Qualifications (RFQ) No. 1604 Regarding Collection Services

VI. Reports and Correspondence

A. Fire Chief's Report

This is a summary of the activities of the Fire Chief and Administrative Staff concerning each of the District's Divisions including: Fire Suppression, Emergency Medical Services, Administrative Services, Finance, Human Resources, Special Projects, Logistics, Prevention and Safety Division and Wild Land Fire Fighting; the report might also include Administrative Activities in Annexations, Intergovernmental Relations, Community Assistance Programs, Fleet and Equipment, Labor and Management Relations, District Revenues and Expenditures, Strategic Planning, Information Technology, Status of Construction Projects, Status of Facilities, Public Outreach and Training.

The reports were included in the packet; there was no discussion.

B. Financial Reports

This report is a summary of the District's Financial Status including: Monthly Board Financial Report, Monthly Disbursements Report, Revenue and Expenditure Reports, Real Estate Tax Revenue Spreadsheets, Monthly Bond Report and Arizona State Land Billing and Payment Reports. The Board will be asked to approve the District's Monthly Disbursements Report.

Financial Reports

RESULT:	APPROVED [UNANIMOUS]
MOVER:	George Carter, Chairman
SECONDER:	David Talas, Board Member
AYES:	George Carter, Bruce A. Kaplan, David Talas
EXCUSED:	Tim Clayton, Peg Green

VII. Business

Approval to Award Request for Qualifications (RFQ) No. 1604 Regarding Collection Services

RESULT:	APPROVED [UNANIMOUS]
MOVER:	George Carter, Chairman
SECONDER:	Bruce A. Kaplan, Vice Chair
AYES:	George Carter, Bruce A. Kaplan, David Talas
EXCUSED:	Tim Clayton, Peg Green

A. Discussion and Possible Action to Accept the Resignation of Board Member, Tim Clayton; and to Appoint Board Member Elect, Rebecca Arend-Hicks, to the Board.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	George Carter, Chairman
SECONDER:	Bruce A. Kaplan, Vice Chair
AYES:	George Carter, Bruce A. Kaplan, David Talas
ABSENT:	Tim Clayton
EXCUSED:	Peg Green

Discussion and Possible Action to Accept the Resignation of Board Member, Tim Clayton; and to Appoint Board Member Elect, Rebecca Arend-Hicks, to the Board.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	George Carter, Chairman
SECONDER:	David Talas, Board Member
AYES:	George Carter, Bruce A. Kaplan, David Talas
EXCUSED:	Tim Clayton, Peg Green

B. Discussion and Possible Action to Appoint a New Board Clerk

RESULT:	TABLED	Next: 12/13/2016 6:00 PM
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C. Discussion and Possible Action to Appoint a Governing Board Member to the Northwest Fire District Local Pension Board as Chairman, Based on Mr. Tim Clayton's Resignation, to Complete His Term Which Ends December 10, 2016.

RESULT:	TABLED	Next: 12/13/2016 6:00 PM
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D. Discussion and Possible Action to Amend the District's Suppression Employee Pay Plan

RESULT:	APPROVED [UNANIMOUS]
MOVER:	George Carter, Chairman
SECONDER:	David Talas, Board Member
AYES:	George Carter, Bruce A. Kaplan, David Talas
ABSENT:	Tim Clayton
EXCUSED:	Peg Green

E. Discussion and Possible Action Related to Bylaws Review and Formalizing a Review Schedule Within the Bylaws

VIII. Future Agenda Items [A Governing Board Member May Bring Forth General Topics for a Future Meeting Agenda. The Governing Board May Not Discuss, Deliberate or Take Any Action on the Topics Presented, Pursuant to A.R.S. § 38-431.02 (H).]

This item allows an *individual* Governing Board member to recommend item(s) to be placed on future agendas. The Board will not discuss the item(s) at this time because it would be a violation of the Open Meeting Laws and no voting action will be taken on the recommended item(s).

- 1) Review out-of-District billing
- 2) Review of the Board Attorney's agreement with the District
- 3) Review transport billing policies

IX. Adjournment

George Carter made the following motion, seconded by Dave Talas and approved unanimously with three ayes:

MOVE TO ADJOURN THE MEETING AT 6:27 P.M.

Minutes approved by the Northwest Fire District Board at its October 25, 2016, Regular Governing Board Meeting.

Interim Board Clerk