



NORTHWEST FIRE DISTRICT

SERVING RESIDENTS OF THE NORTHWEST FIRE DISTRICT, THE FLOWING WELLS
COMMUNITY AND THE TOWN OF MARANA

PROUD TO BE ACCREDITED BY THE COMMISSION ON FIRE ACCREDITATION INTERNATIONAL

PHONE: (520) 887-1010 FAX: (520) 887-1034 www.northwestfire.org



Minutes of the Northwest Fire District Governing Board Regular Meeting March 28, 2017

- I. Call to Order/Roll Call/Affirmation of Quorum
- II. Salute to the Flag of the United States of America
- III. Presentation of Service Awards
- IV. Public Forum
- V. Consent Agenda

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bruce A. Kaplan, Vice Chair
SECONDER:	Peg Green, Board Member
AYES:	Bruce A. Kaplan, David Talas, Peg Green, Becky Hicks
EXCUSED:	George Carter

Approval of Consent Agenda

- A. Approval of the Minutes of the February 28, 2017, Regular Governing Board Meeting and Executive Sessions
- B. Discussion and Possible Action to Adopt Amendments to the District's Bylaws.
- C. Approval of Resolution No. 2017-008 Authorizing Staff to Submit an Application to the Arizona Governor's Office of Highway Safety 2018 Grant Program for Funding in the Amount of \$31,974.99 for Battery Powered Rescue Tools.
- D. Approval to Award Request for Qualifications (RFQ) No. 1701 Regarding Construction Manager at Risk for Construction of Fire Stations 340 and 337

VI. Reports and Correspondence

A. Fire Chief's Report

This is a summary of the activities of the Fire Chief and Administrative Staff concerning each of the District's Divisions including: Fire Suppression, Emergency Medical Services, Administrative Services, Finance, Human Resources, Special Projects, Logistics, Prevention and Safety Division and Wild Land Fire Fighting; the report might also include Administrative Activities in Annexations, Intergovernmental Relations, Community Assistance Programs, Fleet and Equipment, Labor and Management

Relations, District Revenues and Expenditures, Strategic Planning, Information Technology, Status of Construction Projects, Status of Facilities, Public Outreach and Training.

The reports were included in the packet; there was no discussion.

B. Financial Reports

This report is a summary of the District's Financial Status including: Monthly Board Financial Report, Monthly Disbursements Report, Revenue and Expenditure Reports, Real Estate Tax Revenue Spreadsheets, Monthly Bond Report and Arizona State Land Billing and Payment Reports. The Board will be asked to approve the District's Monthly Disbursements Report.

Financial Reports

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bruce A. Kaplan, Vice Chair
SECONDER:	David Talas, Board Member
AYES:	Bruce A. Kaplan, David Talas, Peg Green, Becky Hicks
EXCUSED:	George Carter

VII. Business

- A. Update on Progress Toward Achieving Re-Accreditation with the Center for Public Safety Excellence
- B. Overview, Discussion and Possible Action on Draft 2017-18 Baseline Budget Package and Secondary Assessed Values for Tax Year 2017-2018 Abstract from the Pima County Assessor's Office; Possible General Fund and Capital Fund Additions to the Draft Baseline Budget; Any and All District Revenues and Expenses May be Discussed and Acted Upon; the 2017-2018 Budget Process May Also be Discussed; the Draft Budget's Potential Impact on the District's Tax Rate May Also be Discussed; Advantages and Disadvantages of Any Budget Options Will Also be Discussed; Proposed Timing of Capital Expenses May Also be Discussed

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bruce A. Kaplan, Vice Chair
SECONDER:	Becky Hicks, Board Member
AYES:	Bruce A. Kaplan, David Talas, Peg Green, Becky Hicks
EXCUSED:	George Carter

VIII. Future Agenda Items [A Governing Board Member May Bring Forth General Topics for a Future Meeting Agenda. The Governing Board May Not Discuss, Deliberate or Take Any Action on the Topics Presented, Pursuant to A.R.S. § 38-431.02 (H).]

This item allows an *individual* Governing Board member to recommend item(s) to be placed on future agendas. The Board will not discuss the item(s) at this time because it would be a violation of the Open Meeting Laws and no voting action will be taken on the recommended item(s).

Board member Talas requested a breakdown of how much time is saved and how long it takes to get units back into service as a result of the implementation of the new pharmaceutical dispensers. Assistant Chief Bradley will include this information in his monthly Board report.

IX. Adjournment

Bruce Kaplan made the following motion, seconded by Dave Talas and approved unanimously with four ayes:

MOVE TO ADJOURN THE MEETING AT 6:46 P.M.

Minutes approved by the Northwest Fire District Board at its April 25, 2017, Regular Governing Board Meeting.

Becky Hicks
Board Clerk