



NORTHWEST FIRE DISTRICT

SERVING RESIDENTS OF THE NORTHWEST FIRE DISTRICT, THE FLOWING WELLS
COMMUNITY AND THE TOWN OF MARANA

PROUD TO BE ACCREDITED BY THE COMMISSION ON FIRE ACCREDITATION INTERNATIONAL

PHONE: (520) 887-1010 FAX: (520) 887-1034 www.northwestfire.org



Minutes of the Northwest Fire District Governing Board Regular Meeting August 22, 2017

- I. **Call to Order/Roll Call/Affirmation of Quorum**
- II. **Salute to the Flag of the United States of America**
- III. **Presentation of Service Awards**
- IV. **Public Forum**
- V. **Consent Agenda**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	George Carter, Chairman
SECONDER:	Bruce A. Kaplan, Vice Chair
AYES:	Carter, Kaplan, Talas, Green, Hicks

Approval of Consent Agenda

- A. Approval of the Minutes of the July 25, 2017, Regular Governing Board Meeting
- B. Approval of the Assignment of the Site Lease at Station 35 to Allow Verizon Wireless to Assign the Lease to Sun State Towers III, LLC, So that Sun State Towers Can Construct the Facility Pursuant to the Terms of the Lease.
- C. Approval of Resolution No. 2017-030 Authorizing an Agreement to Transfer the Title of the District's Live Fire Training Simulator to Avra Valley Fire District
- D. Approval of the Purchase and Installation of Proximity Card Lock Systems at All District Facilities, in the Amount of \$123,502.09.

VI. **Reports and Correspondence**

A. **Fire Chief's Report**

This is a summary of the activities of the Fire Chief and Administrative Staff concerning each of the District's Divisions including: Fire Suppression, Emergency Medical Services, Administrative Services, Finance, Human Resources, Special Projects, Logistics, Prevention and Safety Division and Wild Land Fire Fighting; the report might also include Administrative Activities in Annexations, Intergovernmental Relations, Community Assistance Programs, Fleet and Equipment, Labor and Management Relations, District Revenues and Expenditures, Strategic Planning,

Information Technology, Status of Construction Projects, Status of Facilities, Public Outreach and Training.

The reports were included in the packet; there was no discussion.

B. Financial Reports

This report is a summary of the District's Financial Status including: Monthly Board Financial Report, Monthly Disbursements Report, Revenue and Expenditure Reports, Real Estate Tax Revenue Spreadsheets, Monthly Bond Report and Arizona State Land Billing and Payment Reports. The Board will be asked to approve the District's Monthly Disbursements Report.

Financial Reports

RESULT:	APPROVED [UNANIMOUS]
MOVER:	George Carter, Chairman
SECONDER:	Peg Green, Board Member
AYES:	Carter, Kaplan, Talas, Green, Hicks

VII. Business

- A. Discussion and Possible Action Concerning Restoration of the Training Center Pavement to Original Project Specifications; Authorizing Staff to Execute Any Necessary Documents and Change Orders to Existing Agreements with the Original Contractors; and Authorizing an Upgrade of a Parking Area to Meet the Current Need of a Driver Training Area by Sundt Construction for the Amount of \$60,000.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	George Carter, Chairman
SECONDER:	David Talas, Board Member
AYES:	Carter, Kaplan, Talas, Green, Hicks

- B. Discussion and Possible Action Approving an Agreement with Hye-Tech Network Solutions for Staff Augmentation and Information Technology Network Management Services, in the Amount of \$196,640 Annually

RESULT:	APPROVED [UNANIMOUS]
MOVER:	George Carter, Chairman
SECONDER:	Peg Green, Board Member
AYES:	Carter, Kaplan, Talas, Green, Hicks

VIII. Future Agenda Items [A Governing Board Member May Bring Forth General Topics for a Future Meeting Agenda. The Governing Board May Not Discuss, Deliberate or Take Any Action on the Topics Presented, Pursuant to A.R.S. § 38-431.02 (H).]

This item allows an *individual* Governing Board member to recommend item(s) to be placed on future agendas. The Board will not discuss the item(s) at this time because it would be a violation of the Open Meeting Laws and no voting action will be taken on the recommended item(s).

- 1) Revisit the Fire Chief transition

IX. Adjournment

George Carter made the following motion, seconded by Bruce Kaplan and approved unanimously with five ayes:

MOVE TO ADJOURN THE MEETING AT 6:45 P.M.

Minutes approved by the Northwest Fire District Board at its September 26, 2017, Regular Governing Board Meeting.

Becky Hicks
Board Clerk