



NORTHWEST FIRE/RESCUE DISTRICT LOCAL PENSION BOARD

SERVING RESIDENTS OF THE NORTHWEST FIRE DISTRICT, THE FLOWING WELLS COMMUNITY
AND THE TOWN OF MARANA

Administration/Prevention and Safety ○ 5225 W. Massingale Road ○ Tucson, AZ 85743

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MINUTES OF THE NORTHWEST FIRE DISTRICT PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM LOCAL PENSION BOARD MEETING MINUTES

June 23, 2016

CALL MEETING TO ORDER

Tim Clayton called the meeting to order at 1:30 p.m. The meeting was held in the Conference Room of the Northwest Fire District Administration/Prevention and Safety Building, 5225 W. Massingale Road, Tucson, Arizona 85743.

TAKE ATTENDANCE AND DETERMINE IF A QUORUM EXISTS:

Present: Tim Clayton, Chair
Brent Mobbley, Board Member
Michael J. Brandt, Board Member
Clinton Green, Board Member
Excused: Patrick Pettigrew, Vice Chair

Tim Clayton called the meeting to order, and a quorum existed with four (4) voting members physically present of the five (5) voting members.

Additional Attendees: Steve Bossé, Attorney for NWFD Local Pension Board; Patricia Aguilar, Local Pension Board Secretary; Debbie Metzger, NWFD HR Specialist; Lisa McCoy, NWFD HR Specialist; Captain Adam Goldberg were also present.

SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA

Michael J. Brandt led the Pledge of Allegiance.

REVIEW, AMEND, AND APPROVAL OF THE APRIL 25, 2016, LOCAL PENSION BOARD MEETING MINUTES

Tim Clayton made the following motion, seconded by Michael J. Brandt, and approved unanimously:

Motion to Approve the Minutes of the April 25, 2016, Local Pension Board Meeting.

BUSINESS:

REVIEW, DISCUSSION AND ACTION ON PAUL COE'S RETIREMENT APPLICATION FROM THE DEFERRED RETIREMENT OPTION PLAN (DROP), EFFECTIVE JUNE 23, 2016.

Tim Clayton made the following motion, seconded by Clinton Green and approved unanimously:

Motion to approve Paul Coe's Retirement Application from the Deferred Retirement Option Plan (DROP), to be effective June 23, 2016.

REVIEW, DISCUSSION AND ACTION ON TIMOTHY GRAVES' RETIREMENT APPLICATION FROM THE DEFERRED RETIREMENT OPTION PLAN (DROP), EFFECTIVE JULY 31, 2016.

Tim Clayton made the following motion, seconded by Brent Mobbley and approved unanimously:

Motion to approve Timothy Graves' Retirement Application from the Deferred Retirement Option Plan (DROP), to be effective July 31, 2016.

REVIEW, DISCUSSION AND APPROVAL OF ADAM GOLDBERG'S APPLICATION FOR DEFERRED RETIREMENT OPTION PLAN (DROP) TO BE EFFECTIVE JULY 31, 2016.

Tim Clayton made the following motion, seconded by Michael J. Brandt and approved unanimously:

Motion to approve Adam Goldberg's Application for Deferred Retirement Option Plan, to be effective July 31, 2016.

PENSION BOARD ELECTION RESULTS –CONGRATULATIONS TO PATRICK PETTIGREW ON HIS RE-ELECTION FOR ANOTHER FOUR-YEAR TERM

Ms. Aguilar advised the Pension Board that the election process was completed. There had been five candidates presented on the ballot; Patrick Pettigrew was re-elected for another four-year term.

REVIEW, DISCUSSION AND ACTION ON CORTEX PROJECT RELATING TO SB1428 AND PROPOSITION 124

Attorney Bossé explained that the Cortex Project could be divided into two issues. The issues are risk pooling, and consolidation of Local Pension Board administration.

Mr. Bossé advised that there are 237 agencies participating in Public Safety Personnel Retirement System (PSPRS). Those agencies can be divided into three categories:

- Pool I – Very large agencies who meet every month. They are very organized, well trained, and able to provide PSPRS with the administrative information required for each of their actions (e.g. Maricopa County, Pima County, City of Phoenix, City of Tucson).
- Pool II – Large agencies who do not meet on a regular schedule, but do meet more often. These agencies are well organized, well trained, have resources to provide the proper administrative functions to support the Local Pension Board (e.g. Northwest Fire).
- Pool III – Small Districts who operate on an ad hoc basis, do not have well established by-laws and tend to be an administrative burden to PSPRS.

When dealing with risk pooling, currently, everyone's risk is allocated to their own pool. We know what our risk is, but are unsure of other agencies' risks.

Administrative consolidation would probably not provide cost savings to the District. It is unclear how the costs would be allocated; those agencies who currently do not have well established processes could be costly to the other agencies.

Brent Mobbley made the following motion, seconded by Clinton Green and approved unanimously:

Motion to appoint Fire Chief Michael J. Brandt as the spokesperson for Northwest Fire District Local Pension Board regarding Risk Pooling and Consolidation to present the District's position to the Cortex Project.

REVIEW AND DISCUSSION OF MEMO REQUESTED BY THE PENSION BOARD FROM THE FIRE CHIEF, WHICH WAS DISTRIBUTED TO ALL NORTHWEST FIRE DISTRICT EMPLOYEES, REGARDING TIMELY REPORTING OF WORKPLACE INJURIES

Ms. Aguilar presented the Pension Board with a copy of the memo distributed to all Northwest Fire District employees, and advised that it had been in response to a request during the last Pension Board meeting that all employees should be reminded of the process. The memo was included with a larger packet of information explaining the new annual physical process, and reviewed during station visits.

CALL TO THE PUBLIC

Adam Goldberg thanked the Board for considering his DROP application.

NEW BUSINESS

No new business was presented.

ADJOURNMENT

Tim Clayton made the following motion, seconded by Michael J. Brandt, and approved unanimously:

Motion to adjourn the meeting.

The meeting adjourned at 2:05 p.m.